

# Stakeholder engagement for crime prevention planning

While it is recognised that Local Councils are well placed to lead community crime prevention initiatives, it is through a collaborative approach that the most successful crime prevention outcomes are achieved.

The development of effective working relationships is vital in the development, implementation and evaluation of crime prevention planning. There is not one individual agency or organisation that is responsible for all elements involved.

It is important that each agency has formally agreed to any role of responsibility that they have in the development, implementation and evaluation of your crime prevention plan. When the agency's role is integral to a strategy's success, it is suggested that you either establish a formal Memorandum of Understanding or Protocol Agreement between Council and the agency, or obtain written agreement from the officer in charge

of the agency. The agreements should clearly define the roles and responsibilities of each agency and the expectations of each agencies involvement.

Your formal agreement should include any processes specific to the project, such as information sharing, access to data, agreement on how data will be used, and any contribution from the agency, both financial or in-kind.

The agreement should detail timeframes for responses to requests for information and the levels of participation in managing processes or projects, such as participation on working groups or steering committees. In the event that the agency is not a member of a working group or committee, you must identify a means by which you ensure they are informed of the strategy or project progress.

It is important that formal structures are in place to ensure continuity of working relationships when staff changes occur.

When you submit a Crime Prevention Strategy for the Attorney General's endorsement, you should also have any participating agencies email Crime Prevention Programs ([cpd\\_unit@agd.nsw.gov.au](mailto:cpd_unit@agd.nsw.gov.au)) confirming their commitment to the project.

## Further information

For more information on crime prevention planning, please visit [www.crimeprevention.nsw.gov.au](http://www.crimeprevention.nsw.gov.au)

